

# **SAYBROOK**

Graduate School and Research Center

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September 20, 2002

Subject: Letter of Recommendation-Dr. Mona Engvig

To Whom It May Concern:

As Vice President of Operations for Saybrook, I am pleased to provide this letter of recommendation for Dr. Mona Engvig, who has provided outstanding education technology services to our school during the past 14 months. Initially engaged to assist in the development of an Education Technology plan and strategy, Dr. Engvig worked closely with Dr. Maureen O'Hara (President of Saybrook), key faculty and the school's IT department in creating a vision for advancing the use of technology in our distance learning curriculum.

The initial Education Technology plan established specific objectives, calling for changes in the course pedagogy, development and learning opportunities for faculty and the advancement of the school's operation of new web based technology. Given the adoption of the proposed plan, Dr. Engvig commenced working with faculty members in January to develop their fluency in the use of the Blackboard technology. Collaborating with members of administration, faculty and the IT organization, Mona played a key role in working with non-technically oriented faculty to begin moving numerous courses into a Blackboard environment, establishing working files which contained course guides and reading materials. She worked with faculty and students to help them become familiar with the use of the asynchronous Blackboard discussion feature and assisted in monitoring student dialogue in numerous courses.

Dr. Engvig also developed further detailed plans and proposals during the spring and summer with members of the Saybrook Education Technology committee. Working closely with me to promote a school dialogue, she used her collegial approach to help raise new issues. Her efforts promoted consideration of key questions which Saybrook's administration needed to address to achieve the significant transformation which Saybrook's President had mandated in adopting the school's education technology plan.

Having worked closely with Mona during the past year, I have found her to provide exceptional insight into many technology and pedagogical issues. She has demonstrated great enthusiasm and clear communication skills in her activities with my information technology team and me. Mona's strong theoretical background is matched by practical experience and her desire to help organizations with which she is working to be successful. I have enjoyed working with Mona and am pleased to provide her with this letter of recommendation and reference. If the reader of this letter has any further questions, please contact me at (415) 394-5109.

Sincerely,

John W. Reho  
Vice President of Operations & CFO